



**Minutes of the Meeting held on
Thursday 12th February 2026 at 7.00pm**

Those Present:- Cllrs; P. Bristow, N. Foster, C. Garner, M-R. Hardy, S. Johnson, P. Jones, K. Marshall, A. McLeod (Chairman), M. Slingsby and P. Smith (Vice Chairman)
M. Pickering – Clerk
Ward Councillor R. Harrison

145 Public Speaking - None.

146 Apologies for Absence - Cllr. N. Readshaw.

147 Declaration of Pecuniary and Non-Pecuniary Interests

PECUNIARY - NONE			
NON-PECUNIARY			
CLLR.	AGENDA ITEM	DETAILS	REASON
Foster	9	Planning Application 25/03487/PLF 9 Windsor Avenue, Anlaby	Knows the Applicant
Smith	9	Planning Application 25/03487/PLF 9 Windsor Avenue, Anlaby	Knows the Applicant

148 Police Report - The Parish/Town News release for January 2026 had been circulated. The local police team confirmed they will continue monitoring the area around the shops on Hull Road, Anlaby, following reports of a male loitering in the vicinity. Dates for upcoming local Police Surgeries are available on the Parish Council website.

149 Update from Tranby Ward Councillor - Ward Cllr. Harrison provided an update on work undertaken by the Ward Councillors since the January meeting. Cllr. Harrison will make enquiries regarding the amount of time the parking enforcement officer spends in Anlaby, Anlaby Common and neighbouring areas. He will also identify the appropriate contact at East Riding to discuss the possibility of converting the unused land at the rear of the shops in Anlaby into additional parking spaces. Cllr. Slingsby will email a copy of his correspondence regarding the Kendal Way development to Cllr. Harrison. Concern was again raised regarding the uneven pavement and car parking area outside the shops on Hull Road, which continues to present a safety hazard. Cllr. Harrison will investigate the ownership of Sweetheart Anlaby and report back. Cllr. Johnson reported that residents have expressed anger and concern regarding the scale of the new Moat Hill development. It was noted that Council Tax will increase by 4.99% for the 2026–2027 financial year.

150 Minutes Parish Council Meeting (8th January 2026) - The minutes of the Parish Council Meeting held on Thursday, 8th January 2026 were approved as a true and accurate record and were duly signed by the Chairman.

151 Matters Arising from Minutes
Minute 134 (117) - Confirmation had been received that Mayor Luke Campbell will attend the May Parish Council meeting.
Minute 134 (124a) - Cllr. McLeod reported that he had made further contact with Bishop Burton College regarding the Species Identification Skills Bootcamp commencing in January and had been advised that the course was fully booked.



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Minute 135c - It was noted that East Riding of Yorkshire Council had received the precept request of £80,000 from Anlaby with Anlaby Common Parish Council for the 2026/27 financial year. This results in a Band D parish council charge of £22.24, an increase of £8.72 compared to 2025/26. The precept will be paid in two instalments of £40,000 on 30 April 2026 and £40,000 on 30 September 2026.

Minute 137e - A response is still awaited regarding the request for an assessment of the zebra crossing on Springfield Way to identify measures for improving visibility for approaching vehicles.

152 Finance

a) Online Payments and Receipts February 2026 - Payments for approval:-

PAYMENT CODE	DETAILS	AMOUNT	VAT AMOUNT
351	Stationery	£36.08	£6.02
352	Lighting & Signs (Removal of Christmas Lighting)	£3699.35	£616.56
353	Cllr. M. Slingsby (Mileage claim E.R.Y.C. Bus Forum)	£8.80	Nil
354	Vision Print (Printing)	£20.00	Nil
355	Staffing (Pay/Petrol/Expenses/Home Working)	£1228.36	Nil
356	Christmas Meeting Refreshments	£15.25	£2.54
357	Microsoft 365 Personal renewal	£84.99	£14.16
358	Men in Sheds Haltemprice (Room Rental Feb – Apr 2026)	£475.00	Nil
PAYMENTS BY STANDING ORDER/DIRECT DEBIT			
359	East Riding Pension Fund – Contribution Employer/Employee	£369.26	Nil

b) Finance Report/Bank Reconciliation/Bank Statement - The Finance Report to 31st January 2026 was received and approved. Bank statements and bank reconciliation for the period ending 31st January 2026 was received and duly signed.

c) Provision of Internal Audit Services 2025/26 - The Parish Council approved the appointment of TC-Group to carry out the internal audit for the 2025–26 financial year at a cost of £780 including VAT.

153 Recommendations by the Parish Council to the East Riding of Yorkshire Council on Planning Applications 12th February 2026

- 25/03487/PLF FULL PLANNING PERMISSION - Erection of single storey extension to side and rear with alterations to existing garage - 9 Windsor Avenue, Anlaby - **No observations.** (Cllrs. Foster and Smith did not take part in this discussion).
- 26/00208/VAR VARIATION OF CONDITION(S) - Variation of Condition 2 (arboricultural report) of planning permission 25/01021/PLF (Erection and upgrade of perimeter fencing, gates and CCTV) to allow additional works to trees - Tranby School, Tranby Ride, Anlaby - **No observations.**

Planning Decisions 12th February 2026

- 25/03262/PAD - Display of one internally illuminated fascia sign to front elevation, one internally illuminated fascia sign to side elevation, and graphic vinyl signs to three trolley bays - M&S SIMPLY FOOD, Unit A Anlaby Retail Park, Springfield Way, Anlaby - GRANTED
- 25/03350/PLF - Erection of single storey extension to rear, timber porch canopy to front, and installation of obscure windows to existing east and west elevations - 63 Woodland Drive, Anlaby - GRANTED



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- 25/02612/OUT - OUTLINE – Erection of 2no. self-build/custom build dwellings with garages (access, layout and scale to be considered) - Land East Of 19 Croft Drive, Anlaby - REFUSED
- 25/03253/PLF - Installation of plant equipment and associated works following removal of existing - M&S SIMPLY FOOD, Unit A Anlaby Retail Park, Anlaby - GRANTED

154 Environmental/Street Furniture

- a) Anlaby Common - Nothing to report.
- b) Anlaby Woods (Lowfield Road) - Nothing to report.
- c) Tree Planting - Cllr. McLeod had identified at least 20 potential sites for tree planting. Permission will be sought from the E.R.Y.C. Tree Officer, and the Community Payback Team will be contacted to assist with planting. Cllr. McLeod was authorised to progress the project and place the order for trees when ready.
- d) Cleaning of Street Signs and Furniture - Members were asked to compile a list of signs and street furniture requiring cleaning. Cllr. McLeod will enquire whether the Community Payback Team can undertake this work. Cllr. Slingsby had contacted East Riding of Yorkshire Council regarding the recording of Parish Council assets on the Council's mapping system. Cllr. Marshall requested the installation of a new litter bin on Springfield Way, next to the existing bench opposite The Bloc/MKM. Upon receipt of a photo of the location, the Clerk will submit the request to E.R.Y.C. for possible approval.
- e) Annual Clock Service - The annual service of the Anlaby clock had been completed, with no items of concern reported. Members noted a suggestion to explore the installation of a clock in Anlaby Common in a future year.
- f) Replenishment of Parish Council owned Grit Bins - It was agreed to check the grit levels in all 'red' grit bins to determine which require refilling.

155 Administration and Communication

- a) Assertion 10 Compliance - Cllr. Slingsby reported on the training session attended by himself and the Clerk. Members noted the introduction of Assertion 10 in the 2025/26 AGAR, which brings together requirements relating to digital, data and information governance, including the use of a generic council email address on an authority-owned domain, website accessibility standards, appropriate IT policies, and compliance with data protection legislation.
I.T. Policy - Cllr. Slingsby reported that he is preparing a compliant IT policy for the Parish Council including a document retention section.
- b) Parish Council Website/Social Media and Communication - Disappointment was expressed that the Parish Council website had been unavailable and that Vision ICT were not aware of the issue until it was reported by the Clerk. Cllr. Slingsby requested permission to investigate alternative website providers and report back to the Council. The migration of the Clerk's email address is ongoing due to poor service received from Vision ICT.
- c) Review of A.L.P.'s Volunteers and possible recognition - Cllr. Hardy expressed a wish to maintain open lines of communication with volunteers and will be making personal contact with them over the coming weeks. It was agreed to consider the idea of an organised litter pick with the local schools.
- d) Access to Land Registry Information - The Clerk was instructed to contact ERNLLCA regarding the Parish Council's eligibility for free access to land registry records. Cllr. Johnson suggested that, as an alternative, a small amount of funds could be allocated for land registry searches.



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- e) Set date and time for Annual Parish Meeting and discuss format - Members considered arrangements for the Annual Parish Meeting. It was agreed that the meeting will be held on Tuesday 12th May 2026 at 7.00pm. Cllr. Smith proposed that members consider holding monthly or bi-monthly drop-in sessions, allowing residents to meet with Councillors and discuss any matters of concern. It was suggested these could be linked to the sessions held by the Church.

156 Current Projects/Events/Highways

- a) Christmas Celebration 2026 - It was agreed that the Christmas Celebration will take place on Friday, 4th December 2026, commencing at 4pm. The Clerk will book St Mark's Church and Hall and inform the schools and local groups accordingly.
Festive Lighting Haltemprice Roundabout - Members were advised that a meeting had taken place on site with representatives of Kirk Ella & West Ella Parish Council to consider proposals for festive lighting. The proposal is to install uplighters to illuminate the existing three trees, which could also be utilised for other occasions throughout the year. In addition, the existing low-level hedge around the centre of the roundabout would be illuminated using white net lights. A quotation had been received from The Festive Lighting Company for the supply of 25 x 2m x 1m net lights, including cables, and 6 x 10w LED floodlights, including cables and associated equipment, at a total cost of £4,486.10 including delivery. It is proposed that the cost be shared equally between the two Parish Councils. It was further agreed at the meeting that signage be installed on the roundabout acknowledging the provision of the lights by the Parish Councils. Members unanimously agreed to support the proposal.
- b) Update on Road Safety Fund and Auto-Speed Watch Proposal/Speed Indicator Devices - It was reported that the Auto-Speed grant application had been unsuccessful. Following discussion, it was agreed that the Parish Council will proceed with the project and fund one camera without the grant.
- c) Friends of Anlaby House Grounds - Cllr. Smith provided an update from the Friends of Anlaby House volunteers. Approval was given for them to purchase seeds and plants.
- d) Update from Car Parking Working Group - Cllr. Slingsby reported that he had contacted three organisations regarding consultants to advise on car parking issues, but had not received any responses as yet.
Pavement Parking Approach - It was noted that some councils are displaying formal signs on lampposts advising that pavement parking is illegal. Cllr. Slingsby will present a design and costings for consideration at the next meeting.
Verge Parking Remedies - Members were asked to consider potential remedies for verge parking in areas where parking is problematic, with the aim of creating additional parking spaces. A list of potential areas could be compiled and addressed over a five-year period.
Remarking of Council provided Disabled Bays - A request for the remarking of the disabled bays in the Hull Road, Anlaby car park had been submitted to E.R.Y.C., along with a suggestion to lower the height of the signs to improve visibility for users.
- e) Update of Adoption of Aspect of Anlaby, Lowfield Road - The latest update from E.R.Y.C. stated that it is difficult to provide a definitive timeframe for the Section 38 adoption, as several factors are outside the Transport Planning Team's control. These include the completion of the S104 sewer agreement and the developer undertaking the required remedial works.



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It was confirmed that once the street-lighting remedial works are completed by the developer, the highways will enter the Maintenance Phase, which lasts a minimum of 12 months. Therefore, formal adoption is expected to be at least 12 months away.

- f) Bus Forum - The Clerk had contacted Emma Hardy MP to seek her support in leading a review of local bus services with neighbouring Town and Parish Councils; a response is still awaited.
- g) Springfield Way Crossing Improvements - It was agreed to monitor the situation.
- h) Update on Springfield Way Road Patching - It was agreed to monitor the situation.
- i) Update on Hull Road Car Park – Road and Footway Surface Condition - Some potholes have been repaired. Residents are encouraged to report any further potholes via the E.R.Y.C. website.
- j) Recording of Parish Council Assets - Covered.

157 General Correspondence

- a) Email request for Grit Bin Lawrance Avenue, Anlaby - BDW Yorkshire East had approved the request to site a grit bin on Lawrance Avenue, Anlaby. The Parish Council agreed to purchase a deluxe red 200-litre grit/salt bin at a cost of £212.40, including shipping and VAT.
- b) Proposed Dropped Crossing Locations Request – Anlaby, Willerby & Kirk Ella - Two proposed locations for dropped crossings will be submitted to East Riding of Yorkshire Council for consideration. The identified sites are at the top of Windsor Avenue along Wilson Street (both sides) and at Woodland Drive, Tranby Lane end (both sides).

158 Training and Development - The Clerk will attend a training event on Tuesday, 10th March, at North Ferriby Village Hall.

159 Agenda Items for Next Meeting

- Maintenance of Parish Assets
- Adoption of Parish Council Data and Technology Policy
- Website Provider
- Update from Car Parking Working Group
- Update on Springfield Way Crossing/Road Patching

160 Date and Time of Next Meeting - Thursday 12th March 2026, 7.00pm at the Community Building, First Lane, Anlaby.

Chairman's Signature

Meeting closed at 9.40pm.